



SSAM SCHOLARSHIP PROGRAM

Revised May 2025

OBJECTIVE

The SSAM Scholarship Program is designed to help deserving students gain access to quality Benedictine education at St. Scholastica's Academy of Marikina.

GENERAL PROCEDURE FOR ENTRY

All requirements will be submitted to the Registrar for assessment. Acceptance of applicants will depend on the committee's approval, in consultation with the Directress.

TYPES OF SCHOLARSHIP

- A. SSAM DISCOUNT IN TUITION FEE** – This scholarship is offered to an applicant who completed as Top 1 or Top 2 in Grade Six from SSAM or another school and has passed SSAM's admission requirements. To be eligible to apply for the scholarship, the class must have at least 100 students.

CRITERIA

The applicant must:

- have completed as Top 1 or Top 2 in Grade Six; and
- undergo and pass the screening for new students.

REQUIREMENTS

- Parent/s' application letter for scholarship
- Original and photocopy of final report card
- Photocopy of baptismal certificate
- Original copy of PSA birth certificate
- 2" x 2" ID picture, colored, with complete name tag
- Certificate of Completion with Honors from the Grade School Principal
- Accomplished SSAM Forms
- Recommendation Letters (one from the previous school, one SSAM Guidance Recommendation form)
- Interview
- Written examination

Note: In the event of withdrawal or dropping out during the school year, students will be required to pay fifty percent (50%) of the school fees not subsidized by the JHS-ESC Program. A scholarship agreement shall be signed prior to enrollment.



BENEFITS

Top 1: 100% discount on tuition fee for one school year (10 slots)

Top 2: 50% discount on tuition fee for one school year (5 slots)

- B. SSAM JHS ACADEMIC SCHOLARSHIP** – A scholarship grant offered to incoming Grade 8, 9, and 10 students of SSAM who meet the academic and conduct requirements based on the year-end average rating in the report card of the previous school year (Grade 7, 8, or 9), and who are not recipients of any other scholarship/benefit.

CRITERIA

The applicant:

- is **Top 3** in Grades 7, 8, or 9 at the end of the previous school year;
- is an incoming Grade 8, 9, or 10 student from SSAM;
- has a grade not lower than **90% in all subjects** every quarter, and a **final rating of not lower than 92% in all subjects every school year**;
- has an **average conduct grade of A or A- every quarter**, with no conduct grade lower than A- in any criterion, in any quarter;
- is actively involved in extra and co-curricular activities, with an **ECA grade of not lower than 90% every quarter**, and a **final rating of 92% every school year**;
- is not a recipient of any scholarship/benefit.

REQUIREMENTS

- Parent/s' written application letter for scholarship
- Accomplished SSAM Scholarship Application Form
- Certificate of Batch Ranking
- 2"x 2" ID picture, colored, with complete name tag
- Photocopy of the recent report card

CONDITIONS FOR MAINTAINING THE SSAM JHS ACADEMIC SCHOLARSHIP

To keep the scholarship until Grade 10, the applicant must:

- be **Top 3** of the grade level every end of the school year;
- not have a grade lower than 90% in all subjects every quarter, and a **final rating** not lower than 92% in all subjects every school year;
- maintain an average conduct grade of A or A- every quarter, with no conduct grade lower than A- in any criterion;
- be actively involved in extra and co-curricular activities, with an ECA grade not lower than 90% every quarter, and a **final rating** of 92% every school year;
- not be a recipient of any scholarship/benefit;
- renew the scholarship yearly.

Note: In the event of withdrawal or dropping out during the school year, students will be required to pay fifty percent (50%) of the school fees not subsidized by the JHS-ESC Program. A scholarship agreement shall be signed prior to enrollment.



BENEFITS

- Top 1: 100% discount on tuition fee, renewable every school year
- Top 2: 75% discount on tuition fee, renewable every school year
- Top 3: 50% discount on tuition fee, renewable every school year

C. SSAM SHS ACADEMIC SCHOLARSHIP - A scholarship grant offered to incoming Grade 11 students of SSAM who meet the academic and conduct requirements based on the year-end average rating in the report card of the previous school year (Grade 10), and who are not recipients of any other scholarship/benefit.

CRITERIA

The applicant:

- is **Top 5** in Grade 10 at the end of the previous school year;
- is an incoming Grade 11 student from SSAM;
- is not a recipient of any scholarship/benefit.

REQUIREMENTS

- Parent/s' application letter for scholarship
- Accomplished SSAM Scholarship Application Form
- Certificate of Batch Ranking
- 2" x 2" ID picture, colored, with complete name tag
- Photocopy of the recent report card

CONDITIONS FOR MAINTAINING THE SSAMSHS ACADEMIC SCHOLARSHIP

To keep the scholarship until Grade 12, the applicant must:

- be Top 5 of the grade level at the end of the school year;
- not have a grade lower than 90% in all subjects every quarter, and a final rating not lower than 92% in all subjects every school year;
- maintain an average conduct grade of A or A- every quarter, with no conduct grade lower than A- in any criterion;
- be actively involved in extra and co-curricular activities, with an ECA grade not lower than 90% every quarter, and a final rating of 92% every school year;
- not be a recipient of any scholarship/benefit;
- renew the scholarship yearly.

Note: In the event of withdrawal or dropping out during the school year, students will be required to pay fifty percent (50%) of the school fees not subsidized by the SHS Voucher Program. A scholarship agreement shall be signed prior to enrollment.

BENEFITS

- Top 1: 100% discount on tuition fee, renewable every school year
- Top 2: 80% discount on tuition fee, renewable every school year
- Top 3: 60% discount on tuition fee, renewable every school year
- Top 4: 40% discount on tuition fee, renewable every school year
- Top 5: 20% discount on tuition fee, renewable every school year



D. SSAM SHS ENTRANCE SCHOLARSHIP – A scholarship grant offered to incoming Grade 11 qualified students who are Grade 10 completers from public schools in Marikina, San Mateo, Montalban, Antipolo, Taytay, Cainta, Pasig, and Quezon City, to provide access to quality Catholic Benedictine education.

QUALIFICATIONS

- A Grade 10 Completer in a public school
- General Average of at least 88% with no grade below 85% in Grades 8 – 10
- Passed the SSAM entrance examination and interviews
- Attendance in a basic Catechism class facilitated by SSAM (if available)

REQUIREMENTS

- PSA Birth Certificate
- Baptismal Certificate
- Certified true copy of Grades 8-9 Report Card
- Certified true copy of LATEST Report Card (Form 138/SF9) with at least 3rd quarter grades, with conduct grade of B+ or 85%. If the school uses letter grades, the card must also show the numerical equivalent.
- Copy of the National Career Assessment Examination (NCAE) results (if any)
- 2" x 2" ID picture, colored with complete nametag
- Certificate of Good Moral Character (sealed in an envelope with signature across the flap or sent directly to registrar@ssam.edu.ph)
- Accomplished SSAM Senior High School Information Sheet
- Accomplished Student Personal Data Sheet
- Accomplished SSAM Student Development Center Recommendation Form (sealed in an envelope with signature across the flap or emailed directly to registrar@ssam.edu.ph)
- Latest BIR Income Tax Return or any proof of income of parents
- Leadership Certification/s (Grade 8 – 10)
- Award Certification/s (Grade 8 – 10)
- Student Ranking Certification (Grade 9 and 10)

BENEFITS

- No application and examination fees
- Free tuition, miscellaneous, and special fees
- Free processing of college application requirements

CONDITIONS FOR MAINTAINING THE SSAM SHS ENTRANCE SCHOLARSHIP

To keep the scholarship until Grade 12, the applicant must:

- complete the grade-level curriculum requirements at the end of the semester/school year;
- not have a grade lower than 85% in all subjects every quarter, and a final rating not lower than 88% in all subjects every semester/school year;



- maintain an average conduct grade of A or A- every quarter, with no conduct grade lower than A- in any criterion;
- be actively involved in extra and co-curricular activities, with an ECA grade not lower than 85% every quarter, and a final rating of 88% every semester/school year;
- not be a recipient of any scholarship/benefit;
- attend a Basic Catechism program (if available);
- update the Registrar regarding quarterly performance;
- complete forty (40) hours of community service.

Note:

1. Students who fail to meet the academic and conduct requirements will be informed of their scholarship status following the Scholarship Committee's deliberation at the end of the school year.
2. Students who withdraw or drop out during the school year will be required to pay fifty percent (50%) of the total school fees not covered by the SHS Voucher Program.

E. SSAM ALUMNI SCHOLARSHIP - A scholarship program funded by the alumni of SSAM. It seeks to honor Benedictine values of service and community by providing educational opportunities to academically capable and financially deserving continuing students.

QUALIFICATIONS

The applicants must:

- be a continuing student at SSAM;
- have a consistent academic performance with a general average of at least 85% and no grade below 80% in any subject;
- exhibit good moral character and uphold Benedictine values;
- demonstrate genuine financial need, supported by documentation (e.g., parent's ITR, certificate of indigency);
- be willing to perform 20-40 hours of community service;
- not be a recipient of any scholarship/benefit;

REQUIREMENTS

- Parent/s' application letter addressed to the Scholarship Committee through the School Directress
- Accomplished application form (secured from the Registrar)
- Photocopy of the report card
- Recommendation from the Principal
- Certificate of Good Moral Character



Note:

1. Students who fail to meet academic and conduct requirements will be informed of their scholarship status following the Scholarship Committee's deliberation at the end of the school year.
2. Students who withdraw or drop out during the school year will be required to pay fifty percent (50%) of the total school fees not covered by the JHS-ESC or SHS Voucher Program.

CONDITIONS AND PROCEDURES RELATED TO APPLYING FOR SCHOLARSHIPS

1. Applications are processed in the order received. Early submission increases the chance of being considered.
2. Application forms are available at the Registrar's Office. Completed forms with required documents must be submitted before the deadline.
3. A student may receive only one type of internal scholarship or financial assistance at a time to.
4. A background investigation may be conducted to verify application details or assess additional eligibility.
5. SSAM reserves the right to grant or deny scholarships regardless of eligibility or application submission.

COMMITTEES

SSAM Tuition Discount is composed of the Registrar, JHS Principal, JHS Academic Coordinator, and Head of Student Development Center, subject to the approval of the Directress.

SSAM JHS Scholarship is composed of the Registrar, JHS Principal, and JHS Academic Coordinator, subject to the approval of the Directress.

SSAM SHS Academic Scholarship is composed of the Registrar, SHS Principal, and SHS Academic Coordinator, subject to the approval of the Directress.

SSAM SHS Entrance Scholarship is composed of the Registrar, SHS Principal, SHS Academic Coordinator, and Head of Student Development Center, subject to the approval of the Directress.

SSAM Alumni Scholarship is composed of the Registrar, GS/JHS/SHS Principal, Treasurer, and Head of Student Development Center, subject to the approval of the Directress.

Reviewed by the Scholarship Committee
During the Deliberation of Scholarship Applicants for School Year 2025–2026
May 26, 2025
10:00 AM
Boardroom

**UT IN OMNIBUS GLORIFICETUR DEUS
THAT IN ALL THINGS, GOD MAY BE GLORIFIED!**